



## **Job Announcement: Communications Intern**

Are you a student looking to build hands-on communications experience while making a difference for students and families in our community? WABS is seeking a part-time **Communications Intern** to support our communications and outreach efforts. This internship offers the opportunity to build real-world skills in social media, digital content creation, and nonprofit communications—all while contributing to work that advances educational equity.

**Position:** Communications Intern

**Schedule:** Part-time (8–12 hours per week, flexible around class schedule)

**Compensation:** This position is unpaid. WABS will provide a stipend of \$130 to reimburse for typical commuting mileage or transportation fare.

**Reports to:** Vice President of Development & Impact

**Location:** Flexible schedule, with some in-person hours at our Shoreline office on Tuesday, Wednesday, or Thursdays.

**Position Close Date:** 10/1/2025

**To Apply:** Complete the application here - <https://wabsalliance.org/about/careers/interns.html>

**Organization:** [Washington Alliance for Better Schools](https://wabsalliance.org) leads a partnership of school districts, industry, and community dedicated to ensuring students furthest from opportunity can pursue a future that embraces their strengths, passions, and dreams.

**Vision:** Equity in every school. Opportunity for every student.

**Mission:** We lead a partnership of school districts, industry, and community dedicated to ensuring students furthest from opportunity can pursue a future that embraces their strengths, passions, and dreams.

### **Core Values**

- Engage: We authentically engage with students, families, community, and partners
- Create: We co-create innovative programs and strategies to advance equity for students
- Amplify: We activate and amplify the capacity that exists in people, communities, and systems

### **Responsibilities**

*Examples of what you'll do and learn:*

- Assist with creating and scheduling content for social media (LinkedIn, Facebook, Instagram)
- Help draft newsletters highlighting WABS programs and partners
- Support updates to the WABS website
- Help design or update flyers, graphics, and event materials
- Provide support for communications around WABS events

- Collaborate with staff to ensure messaging reflects WABS' mission and values

## **Qualifications**

*We don't expect you to have them all these are skills you may bring or develop:*

- Interest in communications, marketing, journalism, public relations, or related field of study
- Strong writing and editing skills
- Familiarity with social media platforms (Instagram, Facebook, LinkedIn)
- Creative thinker with attention to detail
- Willingness to learn new tools (e.g., Canva, email platforms, website management)
- Commitment to equity, diversity, and inclusion

This internship is a great opportunity to gain experience in nonprofit communications, grow your portfolio, and contribute to meaningful work supporting students across our region.

## **Hiring Requirements**

As part of our standard hiring process for new employees, employment will be contingent upon the successful completion of a background check.

Depending upon your work location, we may require proof of full vaccination against COVID-19 and any recommended booster doses. All employees in the United States are to provide proof of full vaccination upon hire and any recommended boosters, subject to applicable laws.

## **Inclusion Statement**

We are dedicated to the belief that all lives have equal value. We believe that to be inclusive, we must go beyond this statement to operationalize anti-racism as a part of our practice and are committed to creating a workplace where employees thrive both personally and professionally. We also believe our employees should reflect the rich diversity of the global populations we aim to serve—in race, gender, age, culture, and beliefs—and we support this diversity through all of our employment practices.

All applicants and employees who are drawn to serve our mission will enjoy equality of opportunity and fair treatment without regard to race, color, age, religion, pregnancy, sex, sexual orientation, disability, gender identity, gender expression, national origin, genetic information, veteran status, marital status, and prior protected activity.