



**Position:** Vice President of Student & Family Engagement

**Schedule:** Full-time, 40 hr/week position. This position offers a hybrid weekly schedule of in-person (Shoreline) and remote work.

**Salary:** Starting salary range \$100,000 - \$130,000, DOE. *Full salary range possible within this role in the future: \$100,000 - \$172,000, DOE and performance.*

**Reports To:** President & CEO

**Benefits:** Excellent health and retirement benefits are provided by [School Employee Benefits Board](#), with school employee benefits. This position offers paid vacation, sick time, and your birthday off and 13 paid holidays. We offer a flexible work environment.

**Position Close Date:** Deadline to apply November 6, 2023

**To Apply:** Please apply at this link - [Application Form](#)

**Organization:** [Washington Alliance for Better Schools](#) (WABS) is a nonprofit collaborative of school districts and industry leaders that leverages resources, talent, and intellectual capital to help over a quarter million students graduate career and college ready.

**Equity, Diversity, and Inclusion Values:** WABS is committed to addressing the systemic racism that creates disparities in education. We are committed to equity, diversity, and inclusion, which requires that we use our collective voice to identify and eliminate institutional barriers that deny equitable access and impact the success of Black, Indigenous, and people of color (BIPOC), and other underserved students.

### Job Summary

As the Vice President of Student & Family Engagement, you will report to the President & CEO of Washington Alliance for Better Schools. In this role, the VP will provide leadership for the team leading three critical bodies of work within the WABS Strategic Plan to center and amplify the voice and leadership of students and families:

1. Infuse student voice and leadership into our programs and partnerships to strengthen our effectiveness.
2. Embed holistic student supports into programming by aligning with socio-emotional learning standards for students' self-exploration, self-efficacy, and development as leaders.
3. Catalyze expansion of equitable family engagement to support the holistic development of every student.

### Responsibilities

- Establish and implement goals, objectives, and strategies that support the organization's strategic plan.
- Provide strategic planning and leadership around the regional expansion of equitable family engagement programming across school districts' elementary, middle, and high schools.

- Develop and maintain comprehensive knowledge about equitable family engagement best practices.
- Strengthen and expand after school elementary and middle school programs in STEM, focusing on durable skills (communications, critical thinking, collaboration, creativity) development.
- Develop new and maintain existing partnerships and collaborations with K12, CBOs, families, higher education, and businesses to leverage resources and talents in supporting student and family engagement programs and services.
- Strengthen student and family advisory groups to guide the design, implementation, and assessment of programming.
- Compile and oversee quantitative and qualitative program data. Leverage multiple tools, including independent consultants, surveys, and evaluations on an ongoing basis. Utilize data to help analyze issues, identify program needs, ensure compliance with funders, and/or monitor program outcomes.
- Collaborate with stakeholders to identify shared metrics and equity data to track progress by member districts and collaboration.
- Participate and represent the organization in committees and workgroups with school districts, industry partners, and community organizations to support equitable family engagement and DEI practices.
- Co-develop and deliver professional development with families, schools, and organizations
- Lead the development of project scope, objectives, timelines, and budgets, ensuring alignment with the organization's mission.
- Collaborate adeptly within different systems and communities, including K-12 public schools, community-serving organizations, and industry and business partners.
- Oversee relationships within the programs, specifically with educators, volunteers, and families.
- Oversee program communication materials, including emails, flyers, newsletters, website content, and social media content.
- Oversee engaging program materials for students that offer opportunities for families to understand and support their student's learning.
- Build and coordinate cross-functional teams to manage project plans, timelines, deliverables, and success criteria.
- Monitor project progress, identify potential risks and challenges, and develop mitigation strategies.

#### Leadership & Management

- Manage and develop staff members by providing leadership and ongoing support for family engagement and student engagement programs.
- Support the integration of Equitable Family Engagement throughout WABS programming.
- Provide leadership and tactical direction and advise organizational leadership
- Other duties as assigned.

#### **Desired Qualifications**

- Minimum 7+ years of experience with equitable family engagement (*education setting preferred*)
- Bachelor's degree, or equivalent work experience
- Demonstrated expertise in family engagement frameworks and best practices

- Understanding of postsecondary pathways
- Project Management Certification or similar certification (*preferred*)
- Excellent project management skills with a strong understanding of workflow and systems thinking
- Excellent meeting facilitation skills and planning, both online and in-person
- Demonstrated success as an effective leader with the ability to anticipate, develop, and efficiently communicate long-term vision, values, and strategies of the organization
- Demonstrated ability to develop, manage, and achieve comprehensive team goals
- Ability to network, build relationships, foster trust, and collaborate across diverse audiences including families, schools, and businesses
- Excellent listening and communication skills, both verbal and written
- Experience working with diverse adult learners, including multilingual audiences
- Understanding of and commitment to the practices of equity, diversity, and inclusion
- Demonstrated ability to work well in a fast-paced, complex environment with frequently changing and competing priorities
- Ability to engage in frequent local and regional travel, including occasional evening meetings and events
- People who can speak to their lived experience around racial inequity, oppression, and institutional and/or systemic racism are strongly encouraged to apply
- Multilingual applicants are strongly encouraged to apply
- The successful candidate will be expected to have regular, reliable transportation for local travel
- Ability to lift up to 30lbs

### **Hiring Requirements**

As part of our standard hiring process for new employees, employment will be contingent upon the successful completion of a background check.

Depending upon your work location, we may require proof of full vaccination against COVID-19 and any recommended booster doses. All employees in the United States are to provide proof of full vaccination upon hire and any recommended boosters, subject to applicable laws.

### **Inclusion Statement**

We are dedicated to the belief that all lives have equal value. We believe that to be inclusive, we must go beyond this statement to operationalize anti-racism as a part of our practice and are committed to creating a workplace where employees thrive both personally and professionally. We also believe our employees should reflect the rich diversity of the global populations we aim to serve—in race, gender, age, cultures, and beliefs—and we support this diversity through all of our employment practices.

All applicants and employees who are drawn to serve our mission will enjoy equality of opportunity and fair treatment without regard to race, color, age, religion, pregnancy, sex, sexual orientation, disability, gender identity, gender expression, national origin, genetic information, veteran status, marital status, and prior protected activity.