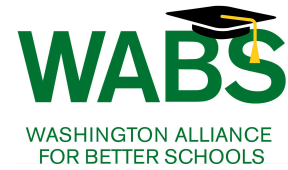


Request for Proposals (RFP) for Local Evaluator: 21st Century Community Learning Centers Grant



Introduction

Washington Alliance for Better Schools ([WABS](#)) is a nonprofit that leads a partnership of school districts, industry, and community dedicated to ensuring students furthest from opportunity can pursue a future that embraces their strengths, passions, and dreams. We offer a variety of impactful programs for students, families, and educators. We are seeking a qualified evaluation consultant to assist us in standardizing data collection across programs, refining our key performance indicators (KPIs), aligning our data collection to school district indicators where possible, and enhancing our ability to demonstrate program impact to stakeholders.

Background

[Washington Alliance for Better Schools](#) was founded in 1995 and currently serves a footprint of 13 school districts across King, Snohomish, and Spokane counties that encompasses over 300,000 students.

Project Scope

WABS is seeking a local evaluator for our 21st Century Community Learning Centers program. We operate two grants (Cohort 18 & Cohort 20) encompassing 3 elementary schools and one middle school providing an after school and summer program in Marysville, WA. An outline of the required evaluation activities is below. The program operates year-round, with annual evaluation reports due Nov. 1 each year. More information provided by OSPI can be [found here](#).

General Timeline of Activities

Time	Evaluation/Data Collection Activity	Description
September	Monthly Meeting	Program evaluator and grantee team schedule monthly meetings.
Fall (bi-annually)	External Reliability Training	Program evaluator attends SEL-PQA external reliability training biannual.
September	Logic Model Consultation & Submission Outcome Evaluation Plan	Program evaluator and grantee team meet to consult on Logic Model and Outcome Evaluation Plan. Program Director submits finalized Logic Model to portal.
Fall	SEL-PQA Basics	Grantee team attends SEL-PQA Basics to learn about SEL-PQA and self-assessment process.
September/October	Survey/Instrument (pre-assessments)	All site-level surveys using pre/post design are administered
November	Annual Evaluation Report	Program Evaluator will submit annual (or 5 year) annual evaluation report and executive summary to the portal
November	Self-Assessment	Grantee team conducts the internal SEL-PQA including team observations, scoring, reflection, and submissions of scores into the portal
November	External Assessment	Program evaluator conducts the external SEL-PQA and uploads SEL-PQA scores to the portal.
Quarter 1	Academic assessment scores	Collect and analyze reading typical growth and stretch scores
December	SEL-PQA Consult	Program evaluator and grantee team debrief SEL-PQA results

March	Planning with Data	Grantee team participates in the Planning With Data event
March	Submit Center Level Improvement Plan	Grantee team develops improvement goals in collaboration with program evaluators. Program Director submit goals to the portal.
March	Academic assessment scores	Collect and analyze ready typical growth and stretch scores
April	Focus Groups; Interviews	Site-level focus groups and interviews for students, staff, and parents are conducted to collect center-level process and outcome data
May	Survey/Instrument (post-assessments)	All site-level surveys using pre/post design are administered
May	Center-Level Surveys	Center-level surveys for state reporting are administered (teachers, students)
June-July	Center-level data	Program evaluator analyzes final center-level data and impacts: local assessment scores (iReady math and reading), program attendance, adult participation, 21st CCLC WA Youth Survey results, etc.
June	Reflection	Grantee team examines progress made toward current-year improvement areas and identify further areas of improvement for summer program and the following year.
Summer	Reporting	Present evaluation of findings to key stakeholders

Consultant Qualifications

We are seeking a consultant with the following qualifications:

- Experience conducting program evaluations for education non-profit organizations.
- Experience evaluating 21st Century Community Learning Centers (CCLCs).
- Expertise in data collection methods, analysis, and reporting.
- Expertise in PQA and SEL-PQA.
- Expertise in youth development best practices.
- Excellent communication and interpersonal skills, with the ability to work collaboratively with diverse stakeholders.

Proposal Submission

Please submit your proposal by October 17, 2025 to info@wabsalliance.org. Your proposal should include the following:

- A description of your firm's experience and qualifications relevant to this project
- A plan to achieve the project scope, including methodology, timeline, and deliverables
- Fee structure and budget breakdown
- References from similar projects

Selection Process

We will review all proposals carefully and select a consultant based on the following criteria:

- Demonstrated understanding of our project needs and context
- Proposed approach and methodology
- Relevant qualifications and experience of the proposed team
- Fee structure and budget proposal
- References and past performance

Contact Information

For questions regarding this RFP, please email info@wabsalliance.org